Faculty Forum Agenda - 2019-20 March

Wednesday, March 4, 2020 - 10:00 AM

Sierra Vista, B153 | Pima East, 01-118 | Zoom meeting: 194644710
Tech support: Ike Dent / O: (520) 458-8278 x 2157 / C: (520) 266-3053

Every month on the first Wednesday through May, 2020. There are 3 more occurrence(s):

<table>
<thead>
<tr>
<th>Date</th>
<th>Time</th>
<th>Notes</th>
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<tbody>
<tr>
<td>23 August 2019</td>
<td>10 AM (retreat)</td>
<td>Notes</td>
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<tr>
<td>4 September 2019</td>
<td>10 AM</td>
<td>Agenda</td>
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<td>2 October 2019</td>
<td>10 AM</td>
<td>Agenda</td>
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<tr>
<td>6 November 2019</td>
<td>10 AM</td>
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<td>4 December 2019</td>
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<td>8 January 2020</td>
<td>10 AM</td>
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<td>5 February 2020</td>
<td>10 AM</td>
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<td>4 March 2020</td>
<td>10 AM</td>
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<td>1 April 2020</td>
<td>10 AM</td>
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<tr>
<td>6 May 2020</td>
<td>10 AM</td>
<td>Agenda</td>
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Opening Business

10:00am-10:10am

Faculty Accomplishments/Brags

1. Tierra Stimson & Odile Wolf: Learning2Learn Ambassadors (Appendix A)
2. Chris Johnson: CODIE Awards Judge (Appendix B)
3. Romi Wittman: Penn State Academic Leadership Academy (Appendix C)
4. Ryan Straight: Award reception (Appendix D)

Mission Briefing

Five people, including 3 faculty members, attended the professional development session at the US Border Patrol's Brian A. Terry Station from 10-12 on 26 February. They received a mission briefing, asked many questions, and got a comprehensive tour of the station.

Open Classroom Week

The Open Classroom Week is an opportunity for faculty from all disciplines and teaching experiences to showcase their teaching techniques. During the observation week, faculty will observe various classes and attend a wrap-up session designed to deepen the discussion about
teaching and learning at the University of Arizona. You can learn more about participating at https://academicaffairs.arizona.edu/openclassroom

Zoom quality
Zoom has the ability to record camera footage in HD but currently does not do so (even if you have the “Enable HD” setting checked). If you’d like to be included in the group of Zoom members that have individual camera feeds recorded and saved in HD, contact Ryan.

Inclusive Leadership Program & HSI Fellows call for applications
The Inclusive Leadership Cohort Certificate (ILCC) Program offers an opportunity to: explore and articulate strategies to grow as a leader committed to diversity, inclusion, and equity; identify opportunities for co-creating actionable next steps as inclusive leaders; and expand your network across the University of Arizona. The ILCC program seeks to diversify the pipeline of emerging University leaders to include faculty and staff from diverse and underrepresented backgrounds. Early- to mid-career faculty and staff from all backgrounds are invited to apply, and we encourage applications from underrepresented and marginalized backgrounds.

The Hispanic Serving Institution (HSI) Fellows Program serves to strategically further the scope and depth of work around our HSI designation and provide a venue for community-building and career development for faculty and staff through a project-based leadership experience, mentoring and coaching, and a series of targeted workshops. As we seek to serve students from diverse backgrounds, particularly Hispanic undergraduate and graduate students, the HSI Fellows Program serves as one of many strategies towards strengthening our institutional capacity and exceeding the federal criteria required to be a designated Hispanic Serving Institution. Junior and mid-career faculty, academic and administrative heads, program directors, and individuals identified as emerging leaders. Faculty and staff from all backgrounds are invited to apply.

CAST Faculty Senate Representation
Kyle DiRoberto was elected as the first CAST Faculty Senate representative. In a historic first for the institution, the ballot including Kyle and Odile was a tie and chosen by a coin flip.

Syllabuses to Deb
Please remember to send your syllabuses to Deb Hoeft for collection. Also note the inclusion of the CAST letterhead and the inclusion of separate Expected Learning Outcomes and Course Objectives. For a refresher on how to write effective ELOs and COs, see the presentation from Ana Laura and Eric. For convenience, here is the current syllabus template, as well.

Email changes
Reminder that beginning March 10, your email will change to @arizona.edu. You don’t need to do anything and you can still receive email to @email.arizona.edu and you will still login with your full
@email.arizona.edu address. There is an open forum today from 2:30–3:30pm, Education Bldg, room 432. Zoom: https://arizona.zoom.us/j/520268819

Monthly PDs

This month’s PD is a(n online version of the) Conflict of Interest presentation from Research, Discovery & Innovation. Future sessions:
- April: Diversity resources
- If you have suggestions for next year, please tell Ryan.

Committee and Leadership Reports 10:10am-10:30am

There will be a hard stop, the item currently under discussion will be allowed to finish and the remaining items will be taken up after the business portion of the meeting and “New Business” is considered, following the original order.

Approval of the Minutes as Distributed (President: Ryan Straight)
- Vote to approve the 2020 February minutes if not done so electronically.

Interim Dean’s Report (Interim Dean: Linda Denno)
- Interim Dean Denno will update members of the Forum on current academic business and take questions.
- Invitation to the C.A.S.T. Town Hall on Wednesday, March 18, 2020 from 10-12

Department Head Reports (DAS: Eric Mapp; DAT: Paul Wagner)
- Heads of the Departments of Applied Science and Applied Technology to provide brief updates of general interest to the Faculty Forum.

Curriculum Committee Report (Chair: Sheena Brown)
- Minutes available online.

Personnel Committee Report (Chair: Todd Lutes)
- Minutes available online.

Technology Committee Report (Chair: Odile Wolf)
- Agenda and minutes available online.
Diversity & Inclusion Committee Report (Faculty Co-Chair: Sheena Brown)
  ● No report.

UA Undergraduate Council Report (Representative: Todd Lutes)
  ● Report circulated via email.

UA Graduate Council Report (Representative: TBD)
  ● No report.

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New Business  10:30am-11:30am

Item 1
  Flowers fund: as always, please contact Deb Hoeft directly if you wish to donate to the fund electronically. Otherwise, traditional methods are still acceptable. (Ryan Straight)

Item 2
  CAST listservs, continued. (Ryan Straight)

Item 3
  Showcase. (Ryan Straight)

Item 4
  Institutional & College response to COVID-19. View the most recent Campus Health Alert at https://health.arizona.edu/healthalerts. See also the email regarding modifications to UA’s class absence policy (effective March 16). (Ryan Straight)

Item 5
  Proposed promotion schedule for CAST. Please provide feedback to Jocelyn by March 20. (Ryan Straight)

Item 6
  CUES Distinguished Fellowship applications by CAST faculty. (Ryan Straight)
Item 7
Committees and pending elections. (Romi Wittman)

Item 8
Updated Constitution and Bylaws with clarified language. Requesting feedback and a vote prior to April’s meeting. (Ryan Straight)

Closing Business

Adjournment
The meeting to be adjourned no later than 11:30am. Items not considered by this time must wait either until the next regular Faculty Forum meeting or until an additional special meeting is called. Meetings are typically to be followed by brief workshops and/or professional development from 11:30am to 12:00pm.

Useful Links
A persistent list of relevant content. (Mostly currently broken; see first Forum documents (public) link moving forward.)

- Forum documents (public)
- Faculty Forum webpage (includes Constitution and Bylaws; depreciated)
- Previous Faculty Forum agendas and minutes
- Forum Zoom recordings (requires login - coming soon)
- List of voting members (2019-20)
- Electronic voting procedures (depreciated)
Appendices

Appendix A: Tierra Stimson & Odile Wolf

Tierra and Odile both became *Learning2Learn Ambassadors* and will be working on a project to bring *Learning2Learn* to distance campuses and online. *Learning2Learn* ambassadors are able to visit your class and assist in developing students’ learning skills. More on this at https://academicaffairs.arizona.edu/uali

Appendix B: Chris Johnson

From Chris: “I’m currently serving as a judge for the Software & Information Industry Association’s CODiE awards in the Best Educational Cloud-based Solution and Best Emerging Technology Solution for Administrators categories.”

Appendix C: Romi Wittman

From Romi: “I’ve been accepted to the Penn State Academic Leadership Academy (ALA), which takes place June 14-18 in University Park, PA. After the intensive in-person training, I’ll go through a year long virtual academy with my cohort.”

Appendix D: Ryan Straight

From Ryan: “I’ll be at the Presidential Events & University Ceremoies’ Awards and Accolades Celebration that recognizes faculty and staff that have received an external state, national, or international award in 2019.”

Appendix E: Diana Saldana

From Diana: “I presented at the Latino Farmer Symposium 2020 in Yuma on Using Data Science in Agriculture.”